Town of Camp Verde Vision Statement
"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

AMENDED AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, NOVEMBER 4, 2026 at 6:00 P.M.

ZOOM MEETING LINK:
https://us02web.zoom.us/j/88344800025?pwd=O5mmcAKAIIqmzucexqzwhEl3dCTTQa.1
one Tap Mobile: 1-253-215-8782 or 1-346-248-7799
Meeting ID: 883 4480 0025
Passcode: 807684

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. **Call to Order**

2. **Roll Call.** Council Members Brian Bolton, Robert Foreman, Robin Godwin, Jessie Murdock, Patricia Seybold, Vice Mayor Wendy Escoffier, and Mayor Marie Moore.

3. **Pledge of Allegiance**

4. **Informational Update from Mayor Marie Moore on the November Flood Incident in Camp Verde.**

5. **Discussion and possible approval of Resolution No. 2026-1227 temporarily waiving Town permit fees for flood-repair work for persons and businesses impacted by the October 31 – November 1, 2026 flooding.** Staff Resource: Development Services Director Christian Green.

6. **Consent Agenda –** All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

   a) **Approval of the Minutes:**
      1) Special Session (Public Portion) – October 14, 2026, at 8:00 p.m. Pg. 5
      2) Special Session (Public Portion) – October 21, 2026 at 5:00 p.m. Pg. 9
      3) Regular Session – October 21, 2026, at 6:00 p.m. Pg. 11

   b) **Set Next Meeting, Date and Time:**
      1) Regular Session – November 18, 2026 at 6:00 p.m.
      2) Regular Session – December 2, 2026 at 6:00 p.m.

7. **Presentation and recognition of outgoing Town Council: Mayor Marie Moore, Vice Mayor Wendy Escoffier and Council Member Robin Godwin.** Staff Resource: Town Clerk Leah Rhodes. Pg. 19

8. **Oath of Office for elected officials: Mayor Gary Thompson and Council Members Jackie Baker and Tanner Bryson.** Staff Resource: Town Magistrate Vaughan Winborne, Jr. Pg. 21

9. **Discussion, consideration and possible appointment of the Vice Mayor to serve a two-year term.** Staff Resource: Town Clerk Leah Rhodes. Pg. 25

10. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS *§38-431.01(H)*

11. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Phillip England Center for the Performing Arts Foundation.

12. **Special Announcements and Presentations.** All presentations are limited to 15-minutes.

    - **Proclamation declaring November 9-15, 2026 as Law Enforcement Records and Support Personnel Appreciation Week.** Staff Resource: Marshal Daniel Jacobs. Pg. 27

13. **Approval of Verde Valley Humane Society (VVHS) Contract.** Staff Resource: Marshal Daniel Jacobs. Pg. 29

14. **Discussion and possible appointments of Town Council Members to Council-Committee Assignments.** Staff Resource: Town Clerk Leah Rhodes. Pg. 63

15. **Scheduling of Future Agenda Items.** There may be discussion on whether to place an item on a future agenda and the date for consideration, but not the merits of the item.

16. **Adjournment**
    Note: Upon a public majority vote of a quorum of the Town Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda

but only for the purpose of discussion or consultation for legal advice with the Town Attorney as permitted by A.R.S. § 38-431.03(A)(3). Any other executive sessions will be separately included on the agenda above if an executive session will be held at the meeting.

Pursuant to A.R.S. §38-431.01 Meetings shall be open to the public - All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings. All legal action of public bodies shall occur during a public meeting. Pursuant to Town Code, Section 2-3-7.1 the Mayor shall call for a vote of the Council to allow the meeting to continue past the deadline of 10:00 p.m. The Town of Camp Verde Council Chambers is accessible to persons with disabilities. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk at 928-554-0021.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on 11-03-2026 at 2:45 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk

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Town Council
Agenda Information Memorandum

Meeting Date: November 4, 2026

Agenda Item Type:

☐ Consent Agenda ☐ Informational Presentation ☐ Discussion Item
☒ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Development Services **Staff Resource:** Development Services Director Christian Green

Agenda Title: Discussion and possible approval of Resolution No. 2026-1227 temporarily waiving Town permit fees for flood-repair work for persons and businesses impacted by the October 31 – November 1, 2026 flooding.

Attached Documents:
Resolution No. 2026-1227

Estimated Presentation Time: 10 minutes **Estimated Discussion Time:** 10 minutes

Reviewed By:
☒ Town Manager ☒ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable)**:**

- Funding Source / GL Account Number
- Approved in the FY25 Budget? ☐ Yes ☒ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☒ No ☐ N/A ☐ Other:

Background Information

On October 31 and November 1, 2026, prolonged heavy rainfall produced life-threatening flash flooding along the Verde River, West Clear Creek, and Wet Beaver Creek in and around Camp Verde. The Verde River rose more than 20 feet through Camp Verde, and Wet Beaver Creek overflowed its banks, flooding more than 100 Camp Verde homes. Emergency evacuation orders were issued for neighborhoods along the Verde River, West Clear Creek, and Wet Beaver Creek, and the American Red Cross opened an emergency shelter at the Camp Verde Parks and Recreation Gym. On Monday, November 2, 2026, Governor Katie Hobbs declared a statewide state of emergency in response to the region-wide flooding.

Impacted residents and business owners have now begun the process of assessing damage, drying out structures, and initiating repairs. Many of these repairs — including restoration and reconstruction of flood-damaged structures — require Town building, plumbing, mechanical, and electrical permits. Permit and plan-review fees are ordinarily due at the time of application, adding upfront cash costs at precisely the moment households and businesses face displacement, insurance deductibles or coverage gaps, and unbudgeted repair expenses.

To reduce the cost and friction of starting repairs, and to speed the community's recovery, staff recommends that the Council temporarily waive Town permit fees for flood-repair work. The proposed waiver is limited in scope and duration, applies only to work repairing flood damage from this event.

Proposed Temporary Permit-Fee Waiver

Resolution No. 2026-1227 would temporarily waive the following for eligible flood-repair work:

- **Waived fees —** Town building, plumbing, mechanical, and electrical permit fees, and associated Town plan-review fees, collected by Development Services for the repair, restoration, or reconstruction of structures damaged by the October 31 – November 1, 2026 flooding.
- **Eligible applicants —** Owners of residential and commercial property in Camp Verde whose structures sustained flood damage in the event, including owners of owner-occupied homes, rental properties, and business premises.
- **Verification —** Applicants complete a brief self-certification form describing the flood damage and the address of the work. The Building Official may confirm the address is within an impacted area or request reasonable supporting documentation (photographs, insurance claim, or contractor statement)*. No fee waiver will be denied for lack of documentation where damage is evident.*
- **Exclusions —** New construction that does not replace flood-damaged structures; additions not required to repair flood damage; and any state or outside-agency fees or surcharges passed through by the Town, which the Town cannot waive. Utility connection charges and developer-reimbursement obligations are not affected by this waiver.
- **Duration —** 180 days from the date of adoption, with a staff report to Council summarizing the permits issued and fees waived before the waiver expires. Council may extend the waiver period by subsequent action.
- **Expedited handling —** Development Services will prioritize plan review and inspections for flood-repair permits so that waived fees do not come at the cost of slower service.

Fiscal Impact

The waiver forgoes permit-fee revenue that would otherwise be deposited to the General Fund. Because the number and valuation of flood-repair permits is not yet known, staff can not estimate foregone revenue as a result of the recommended 180-day period. This revenue is not separately budgeted in FY27; the waiver does not create a direct expenditure. Staff will track all waived fees and report the total to Council. Any state or outside-agency surcharges collected by the Town are passed through and are not affected.

Connection to the Town's Strategic Plan

This item supports the Town's flood-recovery response and the Strategic Plan's goals of a safe, resilient, and economically vibrant community.

Staff Recommendation

Staff recommends that Council adopt Resolution No. 2026-1227 temporarily waiving Town permit fees for flood-repair work, as presented.

Proposed Motion

Move to adopt Resolution No. 2026-1227 temporarily waiving Town permit fees for flood-repair work for persons and businesses impacted by the October 31 – November 1, 2026 flooding, effective for one hundred and eighty (180) days, and directing staff to report to Council on permits issued and fees waived before the waiver expires.

Alternate Motion

Move to direct staff to return with a revised fee-waiver resolution incorporating Council's changes.

Question(s) Before the Council

- Does the Council wish to approve the Resolution No. 2026 – 1227
- Does the Council wish to modify the Resolution?
- Does the Council choose to Deny the Resolution No. 2026 –1227

RESOLUTION NO. 2026-1227

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, TEMPORARILY WAIVING TOWN PERMIT FEES FOR FLOOD-REPAIR WORK FOR PERSONS AND BUSINESSES IMPACTED BY THE OCTOBER 31 – NOVEMBER 1, 2026 FLOODING

WHEREAS, on October 31 and November 1, 2026, severe flash flooding along the Verde River, West Clear Creek, and Wet Beaver Creek caused substantial damage to homes and businesses within the Town of Camp Verde; and

WHEREAS, on November 2, 2026, the Governor of Arizona declared a statewide state of emergency in response to the region-wide flooding; and

WHEREAS, the repair, restoration, and reconstruction of flood-damaged structures requires Town permits, and permit and plan-review fees impose upfront costs on impacted residents and businesses at a time when they face significant repair expenses; and

WHEREAS, the Mayor and Common Council find that temporarily waiving Town permit fees for flood-repair work will reduce financial burdens on impacted persons and businesses and will facilitate the prompt repair and recovery of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, ARIZONA, AS FOLLOWS:

Section 1. Waiver. The Town hereby waives all Town building, plumbing, mechanical, and electrical permit fees and associated Town plan-review fees that would otherwise be due for the repair, restoration, or reconstruction of structures damaged by the October 31 – November 1, 2026 flooding, for applications submitted within one hundred and eighty (180) days of the effective date of this Resolution.

Section 2. Eligibility and verification. Applicants shall complete a self-certification form describing the flood damage and the property address. The Building Official may confirm that the property is within an impacted area or request reasonable supporting documentation. This waiver does not apply to new construction that does not replace flood-damaged structures, to additions not required to repair flood damage, or to state or outside-agency fees or surcharges passed through by the Town.

Section 3. Duration and reporting. This waiver takes effect upon adoption and remains in effect for one hundred and eighty (180) days, unless extended by subsequent action of the Common Council. Development Services staff shall report to Council on permits issued and fees waived under this Resolution before its expiration.

Section 4. Effective date. This Resolution shall become effective upon its adoption by the Mayor and Common Council of the Town of Camp Verde.

PASSED, AND APPROVED BY A MAJORITY VOTE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAMP VERDE, YAVAPAI COUNTY, ARIZONA, THIS 4TH DAY OF NOVEMBER, 2026.

_____
Marie Moore, Mayor

Attest:

_____
Leah Rhodes, Town Clerk

Approved as to form:

_____
Trish Stuhan, Town Attorney